

**Graduate To-Do List:**

- + RSVP by June 4th at [bixbyps.info/gradrsvp](https://bixbyps.info/gradrsvp)
  - + Mark your calendar for ticket pick up date/time
  - + Review schedule, procedures, map & dress code listed below
- 

**Dates, Schedule, & Tickets****Which ceremony do I attend?**

There are 438 BHS students eligible to graduate this semester. If all students attend, we anticipate having 146 students per ceremony. The high school has divided the students into three groups alphabetically by last name. The assignments are as follows:

- **1:00 PM:** Last names A - Ga
- **4:00 PM:** Last names Ge - N
- **7:00 PM:** Last names O - Z

**\*\*Graduates should arrive 45 minutes prior to their ceremony. Please refer to the map below for parking and entrance information.\*\***

In order to comply with CDC social distancing requirements for large outdoor gatherings, there will be limited flexibility to allow students to switch graduation times. However, **requests will be considered on a case-by-case basis** and we will do our best to accommodate families with a defined need.

**How many tickets will each senior be allowed for friends and family to attend?**

Students will be issued **ten tickets** to distribute to family and friends. The ten guests per student are based on the seating capacity of the stadium, incorporating the guidelines for distancing between family groups. Being able to allow more family members and friends to attend is a primary reason the district moved the event from the Mabee Center. To facilitate our planning, students will be asked to submit their final list of guests electronically. This will also assist the verification of any guests who arrive at the event without a ticket.

**Do we need to RSVP?**

Yes! Graduates should RSVP [here](#) by June 4th. Each graduate will list guest names as well. RSVP with guest names **MUST BE** complete in order to pick up tickets.

**If our family NEEDS more than ten tickets, is that possible?**

We may be able to open up additional seating if some students do not use their full complement of tickets. The event will also be live-streamed for families unable to attend in person. Contact Terry Adams via email at [tadams@bixbyps.org](mailto:tadams@bixbyps.org) by June 4th and we will do our best to meet your request.

### **Where and when will ticket distribution take place?**

- 9GC Front Parking Lot
- Monday, June 8th
  - 9 AM - 12 PM: Last names A-Ga
  - 1 PM - 4 PM: Last names Ge-N
- Tuesday, June 9th
  - 9 AM - 12 PM: Last names O-Z
  - 5 PM - 7 PM: Open pick up

### **Do we have any information for other senior events like prom and gradfest?**

Given current CDC guidance related to social distancing, sanitary protocols, and gathering sizes, it will **not** be possible for the school to sponsor a senior breakfast, prom, or post-graduation celebration in June. This is disappointing as we had hoped to preserve as many of these special events for our students as we could. However, with continuing concerns about the potential spread of COVID-19 in our state and community, school-sponsored events which are held indoors, include gatherings of more than 250 people, and allow for close contact among students and staff members are not being allowed at this time. **The commencement ceremonies taking place on June 13th will be the only senior event(s) BPS is able to host.**

---

## **Ceremony Logistics & Procedures**

### **What is the dress code for graduates?**

Despite moving to an outdoor venue, BPS strives to preserve the decorum and dignity of the event. Graduates should wear slacks and collared shirts, or dresses, skirts, etc. High-heeled shoes are **not** permitted on the stadium turf, however, wedges are acceptable. Flip flops and slides will not be permitted at all. All males should wear close-toed shoes.

### **How will seating be arranged?**

Each graduate's attendees (up to 10) will have a bleacher to themselves. Attendees should be respectful of social distancing at all times.

### **Will there be an opportunity to take photos on the field after the ceremony?**

No, graduates will exit immediately following the ceremony and should meet their family in the parking lot. See the map below for details. Photo areas will be set up outside of the stadium directly behind the visitor stands for families to utilize. Patrons should observe social distancing guidelines at all times.

### **What precautions will be taken?**

- Seating for both graduates and guests will be arranged to allow for social distancing
- There will be no physical contact between students and BPS staff members before, during, or after the event.
- Masks will be provided for all graduates and volunteers. Students are encouraged but not expected to wear masks during the ceremony.

- All guests will need to respect social distancing guidelines while entering and exiting the stadium as well as for the duration of the ceremony. The wearing of personal masks is encouraged.
- Concessions will not be available during this event.
- Bixby police department will have officers on duty at all ceremonies.
- All district and city policies are in effect and will be enforced.

It should be noted that there is a certain level of risk associated with participation in any gathering of people in the current COVID-19 pandemic. While the district strives to mitigate any potential exposure to students, staff, or family members during this event, the precautions and protocols above **DO NOT** completely eliminate that risk. If you belong to one of the identified “higher risk” groups as detailed in [CDC Guidance](#) (e.g. older than 65 yo, people who are immunocompromised, individuals with asthma or breathing issues, etc.), we strongly suggest you DO NOT attend the physical graduation ceremony and, instead, take advantage of the live-feed option. Additionally, if you have a fever or are feeling unwell on the day of the graduation, we ask that you be respectful of other families by staying at home and celebrating with your graduate after the event.

If you are a graduating senior **with a medical concern**, or unable to attend the physical ceremony for any other reason, please contact the high school administration to review options for your inclusion in the event. We will have the ability to recognize any student via pre-recorded messages and/or images during the ceremony.

It is important that all participants recognize that individuals have differing levels of concern and risk tolerance associated with the COVID virus. Again, our intent is to provide all students and guests with a commencement ceremony which is meaningful and memorable, **but above all ... SAFE!** Please help us keep everyone healthy by adhering to social distancing guidelines throughout the event and by respecting the rights of other individuals.

#### **With concessions closed, are guests allowed to bring in outside food/beverage?**

Yes; Attendees are encouraged to bring water (in a clear container) and/or any necessary snacks. Please remove all trash when the ceremony concludes.

#### **Can seniors attend ceremonies other than their own?**

Yes, if they have a ticket from a graduate for that ceremony. They should also be listed as a guest on the RSVP form.

#### **What is the schedule for the day?**

- 12:30 PM: Gates open for 1 PM Ceremony
- 1:00-2:30 PM: Ceremony # 1
- Clear stadium by 2:45 PM
- 3:30 PM: Gates open for 4 PM Ceremony
- 4:00-5:30 PM: Ceremony #2
- Clear stadium by 5:45 PM
- 6:30 PM: Gates open for 1 PM Ceremony
- 7:00-8:30 PM: Ceremony #3



**Will the event be live-streamed?**

Yes, BPS has contracted with a third-party vendor who will be handling all production of the event. We will provide information on how to access the live stream video via YouTube ASAP.

**Where should I park, enter, exit, etc.?** All graduates should park in the Central Elementary parking lot. Guests should park in the main BHS parking lot areas. Grass lots across Riverview may be used for overflow as well. Please refer to the map below for parking, entrance/exit, and photo area details.

